

HESKETH PARK BOWLING CLUB

(Affiliated E.B.A., K.C.B.A., D & D. B. A.)

FOUNDED 1904



Club Constitution

Revised September 2021

1. The club shall be known as the Hesketh Park Bowling Club and shall be affiliated to the "English Bowling Association, the English Women's Bowling Association, Kent County Bowling association, Kent County Women's Bowling Association, Dartford and District Bowling Association.
 - a. All members of Hesketh Park Bowl Club shall be members of Hesketh Park Bowls Club Limited, of which there will be six Directors, one of whom will be elected Chairperson and another to be elected Secretary, all directors will be unpaid.
2. Hesketh Park Bowling Club will not accept responsibility for any loss, damage or personal injury whilst on the premises or travelling to and from matches.
3. The club colours shall be Navy, Blue and White.
4. All play shall be in accordance with the rules of Bowls England
5. The management committee shall consist of Club Chairperson, Club Captain, Club vice-captain, Club Secretary, Club Treasurer, Competition secretary, Fixture Secretary, KCBA Rep and Dartford and District Rep. Each of these positions have a single committee vote and a quorum shall be 5. This committee shall elect its own Committee Chairperson from its number.
6. The Management Committee shall transact the general business of the Club, appoint sub committees, delegates and co-opt members for any purposes whatsoever shall be required.
7. The club shall be a mixed club, having combined the Men's and Ladies sections in 2021, and shall elect the club officers to carry out the affairs of the club and co-opt members for any purpose whatsoever shall be required.

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8. A copy of the club rules will be posted on to the clubs notice board, plus the club's website and all club members shall receive a copy.
9. The Club President to be elected by the members at the Annual General Meeting and to be of an EX-OFFICIO standing not being required to attend meetings unless requested or so desires.
10. An ANNUAL GENERAL MEETING shall be held each year for the purposes of: -
 - (a) Receiving reports from Club Officers.
 - (b) Receiving a Statement of Accounts.
 - (c) Electing all the Officer and Committee for the ensuing year by ballot, by full paying members, having been proposed and seconded by a bona-fide member on the appropriate nomination sheet, to be posted on the Club Notice Board two weeks before the meeting or six weeks before the end of the season,
 - (d) Resolutions in writing must be in the Secretary's possession signed, seconded and dated, not later than the 31st August.
 - (e) Voting, with the exception of proposals relating to rule 17, a simple majority will decide.
11. Other Extraordinary and General Meetings shall be convened by the Committee, fourteen days' notice shall be given, or at the request of 20% of the full membership.
12. a). Full membership shall be open to applicants of both sexes of the age of 18yrs and above. Junior members under 18yrs may be accepted. All new members will pay a reduced subscription, as per the current year subscription fee, for their first year in joining.

b). Applications for membership shall be proposed and seconded by two club members for action by the Committee. All applicants to be interviewed by the committee. Applicants, if accepted to be notified by the Club Secretary in writing that they are on a years' probation
13. An initial joining fee will be required, the amount determined at the current year subscription fee.
14. All fees, including annual subscription, match and green fees, except those that are outside of the Club's jurisdiction, shall be fixed at a General Meeting and shall be paid by the date set by the committee.
15. Non-paying and Level 1 Social members are permitted, having duly been proposed, seconded and accepted on payment of the initial joining fee and an annual fee have access to the Clubhouse. These members will not have any voting rights or access to the Green. Level 2 members will not have any voting rights, but will have access to the green. Level 2 members may enter pre-defined competitions
All full members will be given a key to the front main door, after a successful initial match game, having paid annual subscription and purchased a club shirt.

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16. Full members may invite visitors to play on the green, providing: -
 - a) There is room and that members are not excluded, save in bona-fide competitions approved by the committee and have the required footwear of flat soled shoes and follow the club's dress code.
 - b) Play in designated visitor events.
 - c) That the appropriate green fee is paid to the club via a committee member.
17. No playing member may be a playing member of another outdoor bowls club affiliated to the KCBA or KCWBA, whilst continuing membership of Hesketh Park.
18. Alterations to Club rules can only be made at Committee Meetings by eligible committee members voting (who are present) and securing a majority decision.
19. Misconduct / Disciplinary Appeals.
Members should first appeal in writing to the Hon. Secretary and then, if necessary, procedures will be followed according to Kent County Bowling Association Rule 5a.

CLUB REGULATIONS

1. Suggestions and / or complaints should be notified in writing to the Club Secretary for the committee's consideration at the next meeting.
2. The season shall start on May 1st each year unless agreed otherwise by the Management Committee.
3. Club dress code is white club shirt, for all club games, above the waist and should be worn for all play, except when otherwise superseded. Grey or white tailored trousers, shorts or skirts below waist and flat soled shoes only. Dress code for roll-ups is the same as above for below the waist and above the waist shirts that have a collar.
4. At the start of each playing year a Pre-Season meeting shall be held as required.
5. Selection of members for all matches will be carried out by the Clubs Captain and Vice-Captain. Other committee members may be present.
6. All matches shall be arranged by the Fixture secretary, excluding all external competitions.
7. Players and reserves for matches are expected to be at the appropriate green 30 minutes prior to the start of the match, unless the captain of the day has been notified previously to

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the contrary. Failure to do so could result in reserves being asked to play in the DEFAULTING PLAYERS' PLACE. For home matches, all selected players and reserves must arrive 45 minutes before the start of the game, to provide help to perform rink preparation, rink set-up and sponsorship banner display.

8. Reserves are expected to help with teas at all home matches.
9. Other regulations may be agreed by a Committee Meeting and published from time to time on the Clubhouse notice board.
10. All competitions and roll-ups shall be booked correctly on the Rink Booking sheet provided for that purpose.
11. The order of priority for Competitions shall be: -
 - a) National and County Competitions.
 - b) Dartford and District Association Competitions
 - c) All other competitions
 - d) Roll-ups – Organised roll-ups occur each Monday at 14:00, there is a one pound £1 green fee associated with every player taking part in the roll-up. Roll-ups on other dates and times, must be booked on the rink booking form and all pay the current green fee.
12. Competitions not booked on the Rink Booking Sheet will only be permitted to take place if rinks are available, even though the competition not booked may be of higher priority to those booked.
13. Competitions – Selection of rinks to be made on the green by the drawing of a numbered disc. Times for selection as stated on the rink booking sheet.
14. All playing members must make themselves available for a minimum of 10 friendly or league matches in each season.
15. The Club is committed to promoting a safe environment in which children and vulnerable adults can enjoy taking part in the game of bowls. It will seek to underpin and ensure this commitment by following and promoting the joint Child Protection Policy and Procedures of the National Governing Bodies.

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Club Competition Regulations

1. All Club competitions shall conform to the laws and rules of Bowls England
2. All club competitions are open to all playing full paid-up members, except where the rules of each competition dictate otherwise, on payment of the appropriate fee. All trophies shall remain the property of the Club. Holders shall surrender them at the close of the season to the competition's secretary.
3. The Management Committee shall arrange other competitions for charity or other purposes for which a donation or entry fee may be required.
4. The competitions secretary, club captain and vice-captain shall determine (each entrant to a handicap competition) the handicap assigned for the current year to those that have entered.
5. A competitions sub-committee shall be appointed by the Management Committee for conducting mixed, Men's and Ladies competitions, settling disputes, assisting competitors in arranging ties.
6. The first named player is the challenger and must contact his opponent(s) within 4 days of the starting date of each round. Three dates must be offered, of which only two dates can be in the same week, only one week-end date can be included (i.e., Saturday or Sunday). Should this not be complied with the opponent or challenger must endeavour to contact the challenger in writing, copy to competitions secretary. LEAVING A NOTE ON THE NOTICE BOARD IS NOT CONSIDERED SUFFICIENT. This will help adjudicate fairly in the event of a dispute over the said game.
7. **Finals Day** (Fixed Date each year). Any player who knows that they are unable to play on Finals Day must concede their respective game(s) as soon as they are aware and not play through the later stages. Failure to do so could invoke penalties up to exclusion from club competitions for the next season.
8. A club competition that is arranged for a specific time and date shall be played except for: -
 - a) Priority being given to a more senior competition.
 - b) Unforeseen circumstances beyond the Clubs control.
 - c) Any player declining otherwise to play shall be liable to forfeit the tie,
9. Substitutes will be arranged by the Competition Sub-Committee.

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10. In the case of sickness, notification shall be conveyed to the competition sub-committee, whose decision shall be final.
11. No player in a competition shall play on the same rink in the same day of such competition before the competition commences under penalty of disqualification.
12. Markers shall be arranged by the challenger in each tie before the tie takes place.
13. Non-players and social members cannot play in other competitions, other than the pre-determined competitions.
14. All competition regulations are binding on all club members.

NOTE: All club rules, regulations and minutes cannot hope to cover every eventuality, therefore it is anticipated that club spirit, common sense and sportsmanship will prevail at all times.

INDIVIDUAL COMPETITION REGULATIONS

SALWAY – Any member having WON a singles competition either internal or external shall not be permitted to enter. The one exception to this rule is the winner of the annual New Bowlers competition, who may enter this event.